



BELFAST COMMUNITY CO-OP

Board of Directors

April 26, 2023; 6:00 pm - 8:30 pm

Hybrid meeting: Belfast Free Library / Zoom

Facilitator/Timekeeper: Susan Cutting

| <i>Time</i> | <i>Topic</i> | <i>Duration</i> | <i>Board Action/Outcome</i> | <i>Leader</i> |
|-------------|--------------------------------------|-----------------|--|---------------|
| 6:00 pm | Preliminaries | 10 min | | Susan |
| | a. Welcome / Ends Reading | | Present/Listen | |
| | b. Ground Rules / Working Agreements | | Read/Listen | |
| | c. Agenda Review | | Amend/Approve | |
| | d. Homework Review | | Present/Discuss | Scribe |
| | e. Announcements - Co-op Related | 5 min | Present/Listen | All |
| | f. Owner Comments | | Listen | Owner(s) |
| 6:15 pm | Conflicts of Interest | 15 min | Discuss | Thane |
| 6:30 pm | GM Reporting | 50 min | Michael Walter, Store Ops Manager, standing in for Doug | |
| | a. B5 - Treatment of Customers | | Discuss/Accept | Thane |
| | b. Alignment | | Present/Discuss | Michael |
| | c. GM Update Report | | Present/Discuss | Michael |
| 7:20 pm | Stretch Break | 10 min | | |
| 7:30 pm | Board Administrative Matters | 50 min | Please present ONLY issues that need a Board decision | |
| | a. Officer Election | | Discuss/Accept | Collin |
| | b. Consent Agenda | | Accept | Susan |
| | i. Approve last month's minutes | | | |
| | c. Finance Committee | | Present/Discuss | John |
| | d. Capital Campaign Team Report | | Present/Discuss | Valerie |
| | e. Owner Engagement Committee | | Present/Discuss | Corinne |
| | f. Board Development Committee | | Present/Discuss | Sasha |
| | i. C3 - Agenda Planning | | Discuss/Accept | |
| | ii. Board Retreat | | Discuss | |
| 8:20 pm | Closings | 10 min | | |
| | a. Calendar Review | | Review/Amend | Scribe |
| | b. Homework Items | | Review/Amend | Scribe |
| | c. Debrief / Evaluate Meeting | | Listen/Comment | All |
| 8:30 | Public Meeting Adjourned | | | |