

Belfast Coop Store

Employment Application

Date _____

Name _____

Address _____ City _____ Zip Code _____

Phone _____ Date available for work: _____

Are you applying for a specific job opening? _____ Which? _____

What departments interest you the most? _____ Pay requirements? _____

Are you a member of our Co-op or any other co-op? _____

Max number of hours per week you would work? _____ Min hours? _____ Seasonal? (May – Oct 1) _____

You must be 17 years of age to sell liquor and 18 years of age to work in the deli. Are you able to comply with these requirements? _____

Do you have any scheduling restrictions and if so, what are they? _____

PRIOR WORK HISTORY List your three most recent positions in consecutive order with most recent employer listed first. **If you don't want us to contact a previous or present employer, please say so.**(Attach resume, if available)

1. Employer: _____

Dates of Employment: _____

Responsibilities: _____

Reason for Leaving: _____

What did you like most about the job?

What did you like least about the job?

2. Employer: _____

Dates of Employment: _____

Responsibilities: _____

Reason for Leaving: _____

What did you like most about the job?

What did you like least about the job?

3. Employer: _____

Dates of Employment: _____

Responsibilities: _____

Reason for Leaving: _____

What did you like most about the job?

What did you like least about the job?

What attracts you about working at the Co-op?

What skills or experience do you have that you feel would especially qualify you to work at the Co-op?

What are your goals for the future, career or personal? How would working at the Co-op help fulfill your plans?

What qualities do you look for in an employer?

Over and above all other duties, staff at the Co-op must provide excellent customer service. Tell us about a time when you provided excellent customer service in a challenging situation (an unhappy customer, a busy time, etc...) How did you do it? What does superior customer service mean to you?

The Co-op has a very positive and unique work environment that supports staff to work together effectively as well as being motivated to find solutions on their own. Tell us about a time when you contributed to a team effort.

Tell us about a time when you took initiative to make a positive change in the workplace.

Have you ever been convicted of a felony? If so, give date, place and nature of the offense. (An affirmative answer will not automatically disqualify you from being considered for employment.)

If hired, could you show evidence of your right to work in the US? _____

With my signature, I authorize my present and former employers (unless otherwise indicated on this application) to release to the co-op any information concerning my employment, including my job performance. Further, I release all these parties from liability for any damage, (except that resulting from misrepresentation,) which might result from furnishing this information.

The information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I understand that falsified information or significant omissions may disqualify me from further consideration and may be considered justification for dismissal if discovered at a later date.

I understand that employment with the co-op is an 'at-will' status. The co-op and its employees have at all times the right to terminate the employment relationship.

Signature _____ Date _____